



LOCAL MUNICIPALITY
OFFICE OF THE MUNICIPAL MANAGER
P. O. BOX 71, BERGVILLE, 3350

Reference: C2019/05/187
Date: 29 - 05 - 2019

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**EXTRACT OF THE RESOLUTION FROM THE MINUTES OF THE SPECIAL
COUNCIL MEETING HELD ON WEDNESDAY THE 29TH MAY 2019 IN THE
MUNICIPAL COUNCIL CHAMBER, NO. 259 KINGSWAY STREET, BERGVILLE
AT 09H00**

**9.27 Provincial Treasury comments on 2019/ 2020 draft budget with
municipal responses**

The Chief Financial Officer, Ms. Y. P. Joyi elaborated as per the report attached in the Executive Committee agenda dated the 28th May 2019.

Following a proposal from Councillor M. P. Vilakazi seconded by Councillor K. Langa.

It was accordingly;

RESOLVED THAT:

- **The Provincial Treasury comments on 2019/ 2020 draft budget with
municipal responses be approved.**


True reflection of the minutes

CLLR. S. A. ZULU
THE SPEAKER (CHAIRPERSON)

29 MAY 2019
DATE



LOCAL MUNICIPALITY
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EXTRACT OF THE RESOLUTION FROM THE MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON WEDNESDAY THE 29TH MAY 2019 IN THE MUNICIPAL COUNCIL CHAMBER, NO. 259 KINGSWAY STREET, BERGVILLE AT 09H00

9.2 2019/ 2020 Final Budget, Schedule of Service Delivery Standards Table and Policies

The Chief Financial Officer, Ms. Y. P. Joyi elaborated as per the report attached in the Executive Committee agenda dated the 28th May 2019.

Following a proposal from Councillor M. P. Vilakazi seconded by Councillor M. M. S. Vilakazi.

It was accordingly;

RESOLVED THAT:

- **The Final Budget, Schedule of Service Delivery Standards Table for 2019/ 2020 Financial Year be approved.**
- **The following Financial Policies be approved, namely:**

1. FINANCE POLICIES:

- 1.1 **Customer Care, Credit Control and Debt Collection Policy**
- 1.2 **Indigent Support Policy**
- 1.3 **Property Rates Policy**
- 1.4 **Tariff Policy**
- 1.5 **Unallocated Revenue Policy**
- 1.6 **Supply Chain Management Policy**
- 1.7 **Budget Policy**
- 1.8 **Virement Policy**
- 1.9 **Transport Allowance Policy**
- 1.10 **Subsistence and Travel Policy**

- 1.11 Inventory Policy ✓
- 1.12 Bank and Investment Policy
- 1.13 Petty Cash Policy
- 1.14 Asset Management Policy ✓
- 1.15 Fleet Management Policy ✓
- 1.16 Inventory Management Policy ✓
- 1.17 Tariff By-Laws

2. CORPORATE DEPARTMENT POLICIES

- 2.1 Filling System
- 2.2 Registry Manual
- 2.3 Records Management Policy
- 2.4 Employee Assistant Programme Policy
- 2.5 Ethics Policy
- 2.6 Human Resources Policy
- 2.7 Induction Policy
- 2.8 Occupational Health and Safety Policy
- 2.9 Overtime and Stand-by Policy
- 2.10 Staff Retention Policy
- 2.11 ICT Policy
- 2.12 ICT Change Management Policy
- 2.13 IT Disaster Recovery Plan
- 2.14 IT Framework Policy
- 2.15 IT Security Patch Management
- 2.16 IT Security Policy
- 2.17 IT Strategy Policy

3. SOCIAL DEPARTMENT POLICIES

- 3.1 Informal Traders Policy
- 3.2 Tractors Operational Plan
- 3.3 Hire of Community Venues/ Halls
- 3.4 Traffic Policy
- 3.5 Pauper Burial Policy
- 3.6 Bursary Policy
- 3.7 EPWP Policy
- 3.8 Bergville Sports Complex Hire Policy

4. TECHNICAL POLICIES

- 4.1 Waste Management Policy

5. MUNICIPAL MANAGER'S DEPARTMENT POLICIES

- 5.1 Anti-Fraud and Anti-Corruption Policy
- 5.2 Risk Management Policy
- 5.3 Communications Policy
- 5.4 Complaints Management Policy
- 5.5 Performance Management Policy

5.6 Performance Management Cascading Policy Framework



True reflection of the minutes

CLLR. S. A. ZULU
THE SPEAKER (CHAIRPERSON)

29 MAY 2019
DATE